

APRCE TOKYO 2026 Official App Guide

In addition to viewing the program, the App offers a range of features to help you connect and network with other participants.

Official App Features

1. Profile Settings

This feature allows you to set the visibility and display format of your profile information shown on the app.

3. Guides & Resources

This feature allows you to view convention materials in one place.

*Presentation materials will not be available.

2. Meeting Hub

You can send connection requests before the event, and exchange contact information via 2D codes during the event.

4. Program

You can view the program and add your favorite sessions to create your own schedule.

How to Get Started with the App

1

Download the app

Scan the 2D Code and Download the App

For iPhone users



For Android users



2

Enter the Event Code

Enter this Event Code.

aprce2026

Please enter your Event Code:

Event Code

Submit

3

Tap "Log in"

Enter the email address used for registration.
Enter the PIN code (password) provided in the "On-site Check-in Information" email sent by the Secretariat

**Once logged in,
you can start using the app!**

* An internet connection is required to use this app.

1. Profile Setting

This feature allows you to set the visibility and display format of your profile information shown on the app.

< プロフィール設定/Profile Setting

他の参加者への表示方法を選択してください/How do you want to appear to other attendees?

バッジ/Virtual Name Badge



John Smith

Organizer



John S



共有する連絡先情報/Your Shared Contact Details

他の参加者となつがると、以下で選択した連絡先情報が共有されます。共有したい項目を選択してください。緑色のチェックマークが付いた項目が共有されます。/When you connect with other attendees, the contact details selected below will be shared. Please choose which details you wish to share. A green check mark indicates that the item will be shared.

John Smith



Organizer



Japan



test@aprce.com



Social Media Profiles



自己紹介/Your Bio

Text input field for self-introduction/bio.

他の参加者からの連絡をオフにする/
Turn Off Attendee Communications



他の参加者からの通話、チャット、メッセージを受け取らないように設定できます。/Prevent calls, chats or messages from other attendees.

Update

To use the networking features, you must first make your information visible. If you would like to interact with other participants, please check "Display Full Name".

If you select "Abbreviated Name Display," none of your profile information will be visible to other participants. Select this option if you do not wish to share your information. Please note that selecting this option will limit the following features:

- You will only be able to view other participants' names and organizations.
- Messages and follow requests you send to other participants will not be delivered.
- You will not be able to exchange contact information by scanning 2D codes.

Please be aware that if you choose not to make your information visible, your access to other participants' information and networking features will also be limited.

Please select the information you would like to share with other participants. The selected information will be visible **only to participants you are mutually connected with** and will also be included when they export their list of connections in Excel format.

Participants who are not mutually connected with you will not be able to view any of your information, including the selected items.

*If you select "Abbreviated Name Display," none of your information will be visible to other participants, even if you select items here.

*By selecting "Social Media Profiles," you can add links to your social media accounts.

You can enter a short bio or self-introduction. Please note that this information is visible to all participants through the Details section of the Meeting Hub, so please be mindful of the information you include. This field may also be left blank.



使用不可/Unavailableメッセージ/Message



詳細/Info

Finally, don't forget to tap the "Update" button to save your changes.

Turn this ON if you do not wish to receive messages from other participants.

2.Meeting Hub

You can send connection requests before the event, and exchange contact information via 2D codes during the event.

Tabs Overview

* Swipe left or right to view all tabs.

attendees

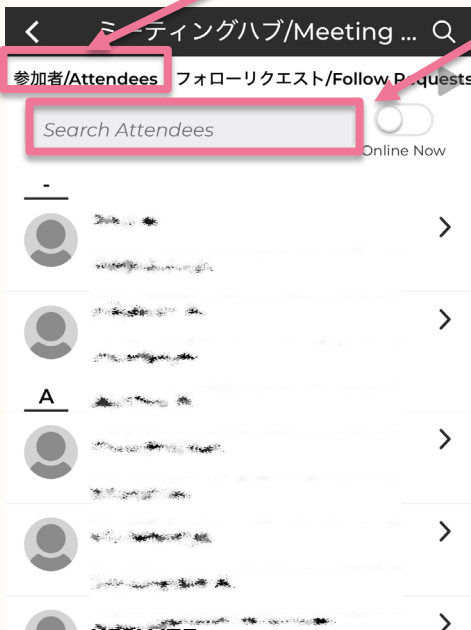
Follow Request

connections

scan

Export

attendees

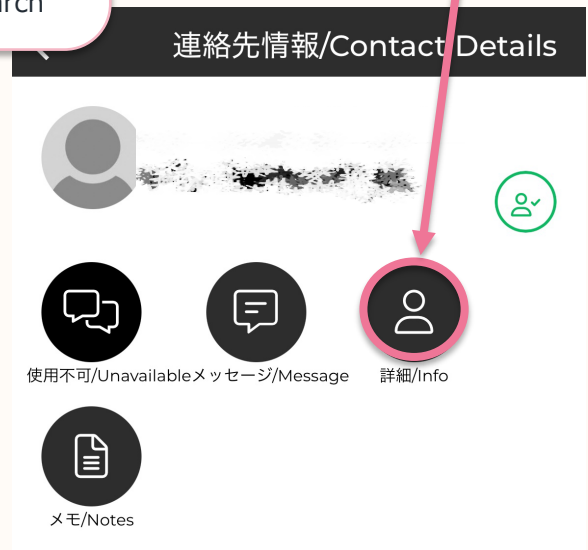


Search for attendees by name or organization.

* Depending on the other participant's settings, they may not appear in the search results.

View Participant Information

Contact details can only be viewed after a mutual connection has been established.



Follow Request



Shows people who followed you and are awaiting your approval, as well as people you followed who have not yet approved your request.

connections



Once you are mutually connected, the participant will appear in this list.

*After connecting, check "Info" for shared contact details and use "Messages" if needed. Unshared information will appear blank in the exported Excel file.

*Messages and follow requests may take up to approximately 30 minutes to appear on the other participant's side. For smooth information exchange, we recommend scanning 2D codes. Please refer to the next page for instructions on how to scan 2D codes.

Scan

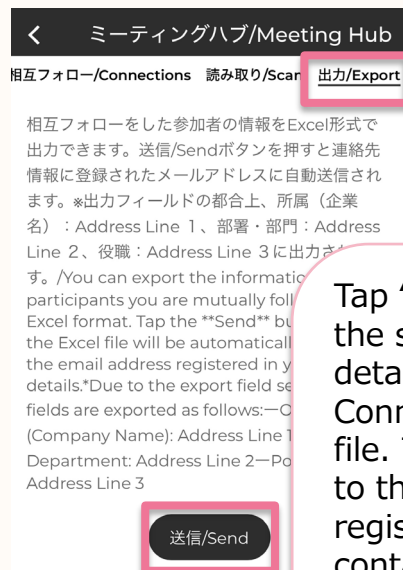


Scan the other participant's 2D code by opening the camera from the Scan & Connection button.

Information shared with other participants

*This setting can be changed in Profile Settings.

Export



Tap "Send" to export the shared contact details of your Connections as an Excel file. The file will be sent to the email address registered in your contact details. See p.6 for details on how to read the exported data. *Please note that it may take a few minutes for the email to arrive after clicking the "Send" button.

Start Networking Before the Convention

STEP 1

Find participants from the list.

STEP 2

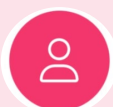


Follow

STEP 3

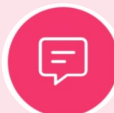
Check connected participants under Connections.

Info



View more Detailed Information. Available information may be limited depending on the participant's profile settings.

Message



You can send a message to other participants and coordinate meeting schedules.

*After connecting, check "Info" for shared contact details and use "Messages" if needed. Unshared information will appear blank in the exported Excel file.

STEP 4

Export a list of information for your connections

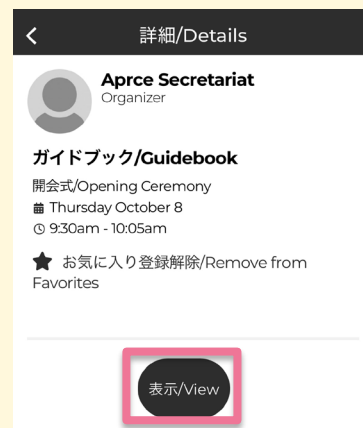
You can export the shared contact details of your Connections in Excel format. Tap the "Send" button in the Export tab, and the file will be automatically sent to the email address registered in your contact details.

For details on the exported fields, please refer to the Appendix on page 6.

Send

3. Guides & Resources

View event materials here.



4. Program



You can check the time and location of each session. You can also add sessions you are interested in to your Favorites (★). Favorited sessions will be added to “My Schedule,” where you can view your own personalized schedule.

セッション 1 /Session 1 (1:30)

Invalid Date
1:30pm - 2:30pm
ホールB7-2/Hall B7-2

☆ お気に入り登録/Add to Favorites

概要/Session Overview

小売業の普遍的な法則—日本の伝統と顧客第一主義
The Universal Value of Retail -Japanese Tradition and the Customer-First Principle

セッション別メモ/My Session Notes

詳細/Session Information

theme

Speaker

You can view the time, location, overview (theme), and details (speaker information) for each session.



Alerts

The latest information and important updates regarding the conference will be provided through the app. You can check the latest updates during The convention, including notifications about program start times and schedule changes.

If notifications for this app are enabled in your device settings, notifications will also appear when your device is locked or when you are using other apps.



お知らせ/
Alerts



Contact us

APRCE 2026 Registration Office
(Japan Convention Service Co., Ltd.)
E-mail: aprce2026-reg@convention.co.jp
*Replies may be delayed during the event.

An “App Inquiry Desk” is available near Registration Desk (Lobby Gallery, B1F, Hall G, Tokyo International Forum) during the event.
Please stop by if you need help.

【Appendix】

the Fields in the Exported Excel File

In the Excel file containing the contact information of mutually connected participants, due to the export settings, some contact details appear under different field names. Please refer to the list below for details. Fields with different names in Contact Details and Excel Field Name are shown in red.

Excel Field Name	Contact Details
Name	Name
Position	[Blank – Not Used] *Position is displayed under “Address Line 3.”
Organization	Organization *Same as Address Line 1.
Email	Email
Mobile	Mobile
Work Phone	[Blank – Not Used]
Website	[Blank – Not Used]
Address Line 1	Organization
Address Line 2	Department
Address Line 3	Position
City	[Blank – Not Used]
State	[Blank – Not Used]
Country	Country
Zip/Post	[Blank – Not Used]
Photo	Profile Photo
X (formerly Twitter)	X account
Facebook	Facebook account
LinkedIn	LinkedIn account
YouTube	YouTube account
Pinterest	Pinterest account
Instagram	Instagram account

*Fields may be blank depending on the attendee’s registration information and Contact Details sharing settings.